

Minutes

Fairway Pines HOA Board Meeting of September 3, 2016

Held 9:00 AM, Saturday, September 3, 2016, at Joe Maltese's home.
Present: Tom Gamache, President and Acting Treasurer; John Miltz, AR Chair;
Joe Maltese, PRRMA Representative; and Hadyn Notestine, Secretary

- Approval of Board Minutes for June 15, 2016 - Approval moved by John, 2nd by Tom; all Yea. Minutes to be posted on web site.
- PRRMA News
 - Oakley Landscaping to proceed with cleaning up the entrances at Cherry Hill and Canton Center. PRRMA is the "customer" and will pay Oakley, but Fairway Pines and Fairways are to partially reimburse PRRMA for the work at their subs.
 - PRRMA's current cash reserve is approx. \$568K.
 - Debbie Bilbrey-Honsowetz will retire and Greg Hohenberger will take over chairing the PRRMA organization.
 - Sidewalk repair/replacement is still planned for 2016.
 - Because of a concern raised in Fairways, PRRMA decided that special road signs, sign as "Deaf Child Lives Here," will be the responsibility of the HOA, not PRRMA.
 - The roadway islands in Fairway Pines need cleaning and maintenance, but whether PRRMA or FP is to pay has not been resolved.
 - PRRMA is to investigate changing the lighting to LED fixtures to save money.
- Tree Trimming in the Sub - The idea of the HOA hiring and paying for a tree service to remove brush cut by homeowners has been deferred to 2017.
- Pond Status - Pond maintenance provided by Clean Lakes Improvement, Inc. is working well. Hadyn is to mark several overgrown or trash trees in the pond border so that our lawn service can give a quote to handle the work.
- Finance Report
 - We have not secured a treasurer, so the work continues to be done by Tom, with some assistance from Hadyn.
 - No current financial status was distributed, but the checking account is adequate for the expected current expenses.
 - Hadyn is to propose a monthly financial report that our accountant would prepare for our info at meetings, and to guide the 2017 budget preparation.
- Collection Agency Actions
- Keys for Board Members- Hadyn is making keys for each Board member to the following locks:
 - Guardhouse
 - Padlock on the pond electrical box
 - Padlocks on the chains for the public notice signs
 - Padlocks on the sprinkler valve boxes
 - Sprinkler timer control boxes.

The keys were distributed on 9/6/16. The Board has two keys for the Post Office mail box. These are retained by Tom and Hadyn. Additional keys would cost \$39 each, and the board decided to not make additional PO box keys at this time.

- Architectural Review - John
 - Two approvals in August, one on Fountain View and a roof on Merion.

- Annual Meeting -
 - After the Board meeting, Hadyn set up the all homeowners Annual Meeting for 11/17/16, 6:30 to 9:00 PM, at the "Freedom Room," Canton Township Administration Building.
 - A newsletter should be issued by 10/31/16 notifying homeowners of the annual meeting, and covering HOA news, need for a treasurer, sidewalk repairs, 2017 budget, etc.

Next Board Meeting –October 10, 2016, at Tom's home.