

## Minutes

### Fairway Pines HOA Board Meeting of October 17, 2017

Held 6:30 -8:10 PM, Tuesday, Oct. 17, 2017 at Tom Gamache's Home

Attending: Tom Gamache, President; Joe Maltese, PRRMA Rep; Hadyn Notestine, Secretary. Not Present: John Miltz, AR Chair; Maseer Rabbaig, Treasurer.

#### Review of Minutes:

03/30/2017 - Approved as written

09/06/2017 - Approved as written

#### RRMA Items -Roadway Repairs

"Hump" or ridges in street by 45484 Oakland Ct - Homeowner requested repair be made as part of 2017 road project, but it was not included in the initial plan and PRRMA did not add it later. No reply has been given to the homeowner so far.

List of Reimbursement Items - Two items were expensed by the homeowners due to the road work or due to misunderstanding of responsibility. The HOA reimbursed the homeowners, but PRRMA decided to not reimburse the HOA.

The items were:

Dog fence wire was cut at Jerome Williams, Highlands

Sprinkler service for Gail Blakely, Glengarry

No roadway crack filling was done as part of the 2017 project.

Late Dues Payment Plans: Tom reviewed the statement and accounting system that he established with our CPA and ADAC, the collection firm that will handle any future case of delinquent dues. The Board agreed with Tom's actions and thanked him for the significant time he put into the effort.

Landscaping - Joe reviewed the 2017 work that has been completed (although there is grass mowing that will continue until the end of the season) and his plans to get quotes for the 2018 season.

Website - Hadyn reported that Alecia Sweeney of Steelfish Design, formerly in Plymouth, has declined to do our website work. Tom to post a solicitation on "Next Door Neighbor" website.

Financial Review - Due to Maseer's absence, no current financial status report was reviewed. Joe brought the 2017 budget document from last year's Annual Meeting, and the Board went through it to develop the 2018 budget. Joe took notes and will email the file to the Board.

C&R Violations - Joe has sent six (6) recent letters to homeowners about dead trees, trash cans stored outside, and other concerns.

Architectural Review - Deferred due to next meeting.

Newsletter Topics - Hadyn to include paragraph on the following:

- Street trees
- Value of good property maintenance
- Drain repair behind Muirfield
- HOA's future liability for some storm drain maintenance
- Paving, potholes, curbs
- Mailboxes
- Annual meeting date
- Need for new board members

Annual Meeting Plans -

The Annual Meeting is scheduled for 11/28/2017 in the Freedom Room, Canton Township Admin Bldg. The room is reserved from 6 PM to 9 PM, but the meeting time for the public will be 7 PM to 9 PM.

The terms of the current officers are given in the following table:

<b>Board Member</b>	<b>Date of Last Election or Appointment to Board</b>	<b>Term of Office when Elected or Appointed (Years)</b>	<b>Year Current Term Expires</b>	<b>Will run for re-election at 11/17 Annual Meeting</b>	<b>Term of Office for New Term</b>
Tom Gamache	11/2015	2	11/2017	Yes	2
Joe Maltese	11/2015	2	11/2017	Yes	2
John Miltz	11/2015	2	11/2107	Yes	2
Hadyn Notestine	11/2015	1	11/2016 *	Yes	1
Maseer Rabbaig	11/2016	2	11/2018	NA	NA

The secretary is to draft a newsletter for review by other Board members announcing the Annual Meeting and other business described above.