

Minutes

Fairway Pines HOA Board Meeting - 9:30 AM, Sat, April 28, 2018

Meeting held at Joe Maltese's Home

Present : Tom Gamache, President; Hadyn Notestine, Secretary; Joe Maltese, PRRMA Rep; Kevin Mackenzie, providing website maintenance and updating.

Absent: ; John Miltz, Arch Review Chair; Maseer Rabbaig, Treasurer

1) Website Changes - Modification, changes, upgrades, etc.

Kevin has made all changes requested so far.

Kevin to have "Info" messages sent to Tom's personal email address.

2) Review of Minutes:

January 11, 2018 Board Meeting - Approved

3) Plans for Treasurer Position

Hadyn to serve as Acting Treasurer.

Hadyn drafted and mailed to Maseer a resignation letter, but it has not been returned.

Hadyn and Tom went to Chase Bank and removed Maseer's access to the HOA accounts.

4) What Maseer "Owes" Us

- Key to PO box (rec'd about 5.1.18)

- Resignation letter - Not rec'd. Therefore Maseer will remain officially the Treasurer until the next Annual Meeting, or unless he resigns before then.

- Set of keys to HOA locks to guardhouse and misc. padlocks.

- Other files (some old files were rec'd about 5.1.18, but the invoices and other records that should be kept were not turned over to the board.)

5) Financial Report - Tom and Hadyn

- 2018 Dues Collection Status, who is going to ADAC - Tom handed out the list.

- Checking Account balance was \$.69,730.44.

- Savings account balance was \$53,253.26.

- Reserve Fund - Board discussed possibly formally establishing a separate reserve fund.

No action taken at this time.

- Establish fee for "Status Letter" - Not to be done; too little work to justify.

6) PRRMA Items - 2018 Paving Plans and Discussion

- Joe to attend PRRMA meetings to review roadway repairs.

7) Mailbox Plan

The Board decided to proceed with mailbox replacement, without first collecting further homeowner input.

8) Street Trees at 45443 Muirfield removed in Error by Wayne County - HN to draft letter to Wayne County.

9) C&R Violations - Joe

- 45437 Glengarry has peeling siding, trim; Joe to contact ordinance officer.

11) Architectural Review - John (Approved absence)

- Green roof at 45914 Fountain View and green garage door at 45827 Fountain View -
John to review.