

Minutes

Fairway Pines HOA Board Meeting

Held Monday, January 11, 2016, 6:30 - 9:00 PM. at Canton Admin Bldg, Room E

Present: Tom Gamache, President; Larry Siedell, Acting Treasurer and PRRMA Rep; John Miltz, AR Chair;
Hadyn Notestine, Secretary.

Not Present: Joe Maltese, Trustee, due to out-of-town business

TREASURER POSITION - One homeowner had considered taking the position, but she decided not to due to the uncertainty on how much time it might take. Larry to continue doing the necessary and urgent jobs.

FINANCE ITEMS

- Larry confirmed that Linville & Associates, our CPA, is capable and willing to do additional work for us. We just need to ask them to do it. They have different billing rates depending on what level of expertise is needed.
- Larry has all the authorization needed to access our records. Chase Bank has removed Dennis Brining's email from their records on our account.
- Insurance - We got a bill for the next year premium; Larry will issue the check. (Agent is Ronnie Sosin in Ann Arbor.)
- Larry is in the process of recording all the 2016 dues payments. He has the task partially done, and doesn't request help from the Board to avoid confusion.
- The Board's procedure for handling accounts when the homeowner is delinquent in their dues payment was drafted during 2015. The Board needs to formalize it and post it on the website to be a matter of public record.
- Finance report - Not report was available because Larry has not had time to put it together.
- 2016 Budget - At the 11/16/15 annual meeting, a homeowner suggested we increase the budget to provide for greater watering of the grass areas. The Board decided that our reserve is large enough that we do not need to formally revise the budget, but that we are committed to maintaining good appearance.

REVIEW MINUTES OF PRIOR MEETINGS

- Board Meeting Nov 30, 2015 - Minutes approved
- Annual Meeting 11/16/15 - Changes are necessary and will be resubmitted for review.

MAILBOX REPAIR PROGRAM - Tom distributed a detailed listing of the mailbox refurbishment program.

- Generally, the boxes north of Glengarry are completed, except for 323 Highlands.
 - Because of missing doors, the metal boxes are to be replaced at 45437m 45467, and 45492 Glengarry Blvd, however this will not be done till spring.
- Mailbox at 684 Pinehurst that was destroyed by motor vehicle collision - We are waiting payment from Allstate Insurance for the \$220 replacement fee.
- Plans to reimburse homeowners who did their own repair - Joe, Tom, & Hadyn to develop idea by next month

ARCHITECTURAL REVIEW ITEMS - John

- "Pink House" at 45492 Oakland Ct - Board decided to send a letter to the homeowner advising them that they need to request AR approval in the future.
- Siding replacement on Murifield Ct - John has contacted the Canton Ordinance Officer to find if a building permit was issued and if AR was indicated; awaiting the officer's response.

2016 POND PROPOSALS - The board approved Clean Lake Improvement's proposal for:

- Cleaning, mosquito control, dye - 4 treatments/yr, \$1140/yr
- Install bubbler - \$3748 one-time cost
- Maintain bubbler - \$450/yr for 3 visits per year
- Total for 2016: \$5538 (\$1590/yr ongoing)
- Hadyn to commit with CLI for this work.

2016 HOA COMMUNITY BRUSH CHIPPING PROPOSAL - Hadyn

- There was interest at annual meeting
- Fairways is not interested; Hadyn to forward their response to Board.
- No response yet from Pheasant View
- Hadyn drafted 'Statement of Work' and will contact potential contractors.

NEIGHBORHOOD CRIME CONCERNS

- Tom has distributed emails describing police action in community.
- Fairway Pines does not seem to have enough homeowner involvement to meet the requirements to have a Neighborhood Watch-type organization. No further immediate action planned.

2016 LANDSCAPING PROPOSALS - Landscape items were deferred to a later meeting when Joe would be present.

NEXT MEETING – Hadyn to set up for early April. In the meantime, email and telephone will serve.